

Annex 3 - Report on the Aging of Cash Advances

Schedule of Advances to Officers & Employees  
As Of November 15, 2014

RECEIVED  
COA OFFICE  
DATE: 11-27-14  
BY: [Signature]

Agency Name: SOUTHERN LUZON STATE UNIVERSITY  
Agency Code:

Book Title:  
Account Title: Advances to Officers & Employees  
Account Code: 1-99-01-040

Sheet No. 1

Name	Particulars	Reference		Total Amount	Amount Due				Rem
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Advances for Travel									
1. Local Travel									
Alexandra Wanda Villon	CA for the PGCA Midyear Conference Workshop at Baguio City on Nov. 13-14, 2014	025755	11/10/2014	10,350.00					not yet d
Michelle Ramirez	CA for the PGCA Midyear Conference Workshop at Baguio City on Nov. 13-14, 2014	025756	11/10/2014	12,350.00					not yet d
2. Foreign Travel									
Mary Jane Camarador	CA for Conference Fee, Airfare for the 5th Annual Asian Conference at Osaka Japan on Nov. 13-16, 2014	042370	10/29/2014	42,700.00					not yet d
Joan Dizon	CA for Conference Fee, Airfare for the 5th Annual Asian Conference at Osaka Japan on Nov. 13-16, 2014	042371	10/29/2014	42,700.00					not yet d
TOTALS				108,100.00	0.00	0.00	0.00	0.00	

Agency Name: SOUTHERN LUZON STATE UNIVERSITY

Agency Code:

Book Title:

Account Title: Advances to Special Disbursing Officer

Account Code: 1-99-01-030

Sheet No. 2

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Advances for : 3. Special Activities/ Projects									
Marissa Esperal et al	CA to support the accreditation of different programs of the university on Aug 11-16, 2014	005472	8/7/2014	105,000.00			105,000.00		for checking
Conrado Abraham	CA for the newspaper ad	ADA 025	9/29/2014	12,500.00		12,500.00			for IAR
Lourdes Quevada	CA for the Seminar on Parenting & Activities for Kawani Day on Oct. 24, 2014	ADA 025	9/29/2014	18,600.00	18,600.00				for checking
Hector Macaraan	CA for the purchase of common office supplies for October	ADA 025	9/29/2014	94,821.80	94,821.80				not yet liquidated
Amalia Almazol	CA for the purchase of stingless bees for P. Alcala Project	045236	9/12/2014	20,000.00			20,000.00		not yet liquidated
Rhoda Nanong	CA for UN Week Celebration on Oct 23-24, 2014	025350	10/20/2014	4,000.00	4,000.00				for checking
TOTALS				254,921.80	117,421.80	12,500.00	125,000.00	0.00	

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Book Title:  
 Account Title: Advances to Special Disbursing Officer  
 Account Code: 1-99-01-030

Sheet No. 3

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Jimson Oliveros	Balance Forwarded CA for the purchase of supplies & materials for the BFAR Mangrove Alabat Project	045457	10/25/2014	254,921.80 75,000.00	117,421.80 75,000.00	12,500.00	125,000.00	0.00	not yet liquidated
Josephine Macaraan	CA for the 6th National PASUC Socio Cultural & Literary Contest on Dec 10-12, 2014	045481	10/30/2014	74,680.00					not yet due
Juanita Villalon	CA for Gender Orientation & Anti Sexual Harassment Seminar on Oct 22, 2014	ADA 029	10/17/2014	56,665.00	56,665.00				for IAR
Katreena Gutierrez	CA for the training program by center for TREES on Nov. 24-29, 2014	045494	11/6/2014	12,040.00					not yet due
<b>TOTALS</b>				<b>473,306.80</b>	<b>249,086.80</b>	<b>12,500.00</b>	<b>125,000.00</b>	<b>0.00</b>	

Agency Name: SOUTHERN LUZON STATE UNIVERSITY

Agency Code:

Book Title:

Account Title: Advances for Operating Expenses

Account Code: 1-99-01-010

Sheet No. 4


Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Advances for :									
4. Current Operating Expenses									
Wilfredo Faller	Current Operating Expenses of Catanauan Campus for July to August 2014	005191	6/30/2014	63,799.00			63,799.00		for refund
Francisco Beltran	Current Operating Expenses of Tiaong Campus for August	ADA 014	9/5/2014	85,022.00			85,022.00		lack supporting documents
Violeto Coronacion	Current Operating Expenses of Infanta Campus for Sept to October 2014	ADA 022	9/12/2014	50,000.00	50,000.00				for checking
Hector Macaraan	Current Operating Expenses of Main Campus for 3rd Qtr 2014	ADA 023	9/29/2014	50,000.00		50,000.00			for checking
Frederick Villa	Current Operating Expenses of Lucena Campus for Oct and Nov 2014	036954	10/20/2014	75,000.00					not yet due
Maritess de Leon	Current Operating Expenses of Polillo Campus for Oct to Nov 2014	ADA 031	10/28/2014	74,314.00					not yet due
<b>TOTALS</b>				<b>398,135.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>148,821.00</b>	<b>0.00</b>	

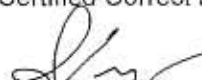
Agency Name: SOUTHERN LUZON STATE UNIVERSITY  
 Agency Code:


Book Title:  
 Account Title: Advances for Operating Expenses  
 Account Code: 1-99-01-010

Sheet No. 5

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Wilfredo Faller	Balance Forwarded Current Operating Expenses of Catanauan Campus for Oct to Nov 2014	037338	11/6/2014	398,135.00 68,799.00	50,000.00	50,000.00	148,821.00	0.00	not yet due
Felix Lampos, Jr.	Petty Operating Expenses of Gumaca Campus for Nov to Dec. 2014	018899	11/10/2014	70,000.00					not yet due
TOTAL AMOUNT OF CA FOR OPERATING EXPENSES				536,934.00	50,000.00	50,000.00	148,821.00	0.00	
TOTAL AMOUNT OF CA FOR SPECIAL ACTIVITIES/PROJECTS				473,306.80	249,086.80	12,500.00	125,000.00	0.00	
TOTAL AMOUNT OF CA FOR TRAVEL				108,100.00	0.00	0.00	0.00	0.00	
<b>TOTALS</b>				<b>1,118,340.80</b>	<b>299,086.80</b>	<b>62,500.00</b>	<b>273,821.00</b>	<b>0.00</b>	

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