

## Annex 3 - Report on the Aging of Cash Advances

Schedule of Advances to Officers & Employees  
As of November 15, 2016Agency Name: **SOUTHERN LUZON STATE UNIVERSITY**

Agency Code:

Book Title:

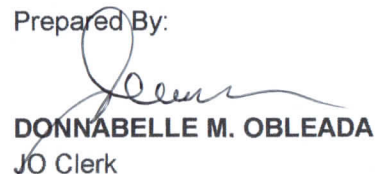
Account Title: Advances to Officers &amp; Employees

Account Code: 1-99-01-040

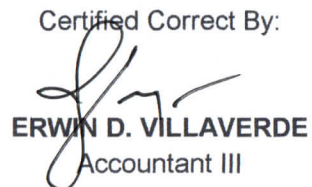
Sheet No. 1

Name	Particulars	Reference		Total Amount	Amount Due	Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	Remarks
		ADA/Check No	Date							
Advances for Travel 1. Local Travel										
Bernardita Brillon	CA for reg fee etc OCT 16-20,2016 PNA Convention 2016 Ortigas	ADA 743	10/12/2016	6,000.00	6,000.00					
Thelma Babia	CA for reg fee etc Pasig City PNA OCT 17-19,2016	58372	10/14/2016	8,160.00	8,160.00					
Rodela Cristina Baslar	CA for reg fee etc Pasig City PNA OCT 17-19,2016	58373	10/14/2016	8,160.00	8,160.00					
Ricaryl Catherine Cruz	CA for Harmonizing GAD Oct 21-22,2016 Caliraya	ADA 762	10/19/2016	51,840.00	51,840.00					
Luisito Santos	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,660.00	4,660.00					
<b>TOTALS</b>				<b>78,820.00</b>	<b>78,820.00</b>	-	-	-	-	


Prepared By:

  
**DONNABELLE M. OBLEADA**  
 JO Clerk

Certified Correct By:

  
**ERWIN D. VILLAVERDE**  
 Accountant III

Approved By:

  
**DR. MILO O. PLACINO**  
 University President

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Account Code: 1-99-01-040

Sheet No. 2

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		ADA/Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance forwarded			78,820.00	78,820.00	-	-	-	
John Tan	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,660.00	4,660.00				
Efren Daya	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,660.00	4,660.00				
Dona Bosita Bueque	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,960.00	4,960.00				
Ramon Vitasa	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,960.00	4,960.00				
Gilbert Esquillo	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,660.00	4,660.00				
<b>TOTALS</b>				102,720.00	102,720.00	-	-	-	

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Sheet No. 3

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		ADA/Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance forwarded			102,720.00	102,720.00	-	-	-	
Ronelito San Jose	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,960.00	4,960.00				
Alni Guiruela	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,960.00	4,960.00				
Ronnel Nombrefia	CA for Reg Fee Etc OCT 19-22,2016 64th Annual Convention SMX	ADA 761	10/19/2016	4,960.00	4,960.00				
Melanie Cadao	CA for reg fee etc E-LEARNING course. PASIG CITY OCT 25-28,2016	86,026.00	10/24/2016	16,200.00	16,200.00				
Pitz Gerald Lagrazon	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	4,460.00	4,460.00				
<b>TOTALS</b>				138,260.00	138,260.00	-	-	-	

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Sheet No. 4

Name	Particulars	Reference		Total Amount	Amount Due	31-60 Days	61-365 Days	Over 1 Year	Remarks
		ADA/Check No	Date						
					Less than 30 days				
	Balance forwarded			138,260.00	138,260.00	-	-	-	
Maurine Panergo	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	4,460.00	4,460.00				
Adrian Ronald Mariano	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	4,460.00	4,460.00				
Fabian Tagle	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	5,560.00	5,560.00				
Jayde Paolo Mirandilla	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	4,460.00	4,460.00				
Zoren Magbunga	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	5,560.00	5,560.00				
<b>TOTALS</b>				162,760.00	162,760.00	-	-	-	

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Sheet No. 5

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		ADA/Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance forwarded			162,760.00	162,760.00	-	-	-	
Gladys Mendoza	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	5,560.00	5,560.00				
Ten Sacopla	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	5,560.00	5,560.00				
Rene Inson	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	4,460.00	4,460.00				
Renante Abuyan	CA for reg fee etc OCT 27-29,2016 66th Annual Convention 2016 Pasay City	ADA 774	10/25/2016	4,460.00	4,460.00				
Gerardo Gonzales	CA on airfare etc Davao City 42nd National Convention Nov 16-19,2016	ADA 805	11/14/2016	16,560.00					not yet due
<b>TOTALS</b>				199,360.00	182,800.00	-	-	-	

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Sheet No. 6

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		ADA/Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance forwarded			199,360.00	182,800.00	-	-	-	
Delia Evangelista	CA on airfare etc Davao City 42nd National Convention Nov 16-19,2016	ADA 805	11/14/2016	16,560.00					not yet due
Winda Ellaga	CA on airfare etc Davao City 42nd National Convention Nov 16-19,2016	ADA 805	11/14/2016	16,560.00					not yet due
Heshell Ellaga et al	CA for food allow ICCAC OCT 4-6,2016	78301	10/12/2016	196,800.00		196,800.00			
Marcelito Oblea Jr	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/2016	2,120.00					not yet due
Meller Gonzales	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/16	2,120.00					not yet due
Rosalie Gutierrez	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/16	5,670.00					not yet due
<b>TOTALS</b>				439,190.00	182,800.00	196,800.00	-	-	

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Account Code: 1-99-01-040

Sheet No. 7

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		ADA/Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance forwarded			439,190.00	182,800.00	196,800.00	-	-	-
Lloyd Panganiban	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/2016	5,670.00					not yet due
Maurino Abuel	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/2016	2,120.00					not yet due
Conrado Quinalayo	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/2016	2,120.00					not yet due
Rizandy Arroyo	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/2016	5,670.00					not yet due
Aubee Mahusay	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	11/14/2016	5,670.00					not yet due
<b>TOTALS</b>				460,440.00	182,800.00	196,800.00	-	-	

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Account Title: Advances to Officers & Employees

Account Code: 1-99-01-040

Sheet No. 8

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		ADA/Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance forwarded			460,440.00	182,800.00	196,800.00	-	-	
John Ella	CA for ref fee etc 41st Annual National Convention SMX MOA Nov 24-26,2016	ADA 805	42,688.00	5,670.00					not yet due
Gilbert Andaluz	CA for reg fee etc 4th Phil ESRI GIS Educ Crowne Plaza Pasig Nov 17-18,2016	ADA 816	42,689.00	4,040.00					not yet due
2. Foreign Travel									
TOTALS				470,150.00	182,800.00	196,800.00	-	-	



Agency Name: **SOUTHERN LUZON STATE UNIVERSITY**

Agency Code:

Book Title:

Account Title: Advances to Special Disbursing Officer

Account Code: 1-99-01-030

Sheet No. 9

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Advances for :									
3. Special Activities/ Projects									
Alma Caringal	CA for Operating exp Sept 2016 2016	78204	9/16/2016	65,465.00		65,465.00			
Kathreen Gutierrez	CA for Institutional Research Germplas, Mt Banahaw Sept-Oct 2016	76995	9/21/2016	14,000.00		14,000.00			
Hector Macaraan	CA for Expenditures OF STRASUC Culture & Arts Festival Oct 4-6,2016	78240	9/27/2016	386,800.00		386,800.00			
Noemi Villaverde	CA for Operating exp Oct 2016	78256	10/7/2016	73,032.00		73,032.00			
Felino Gutierrez	CA for Capability Building of Comm Oct 2016	ADA 761	10/19/2016	50,750.00	50,750.00				
Lourdes Quevada	CA for Regional Climate Assessment Oct 2016	78338	10/18/2016	46,500.00	46,500.00				
Marissa Esperal	CA for AACCCUP Accreditation Survey Visit Nov 7-12,2016	ADA 775	10/26/2016	83,200.00	83,200.00				
TOTALS				719,747.00	180,450.00	539,297.00	0.00	0.00	

Agency Name: **SOUTHERN LUZON STATE UNIVERSITY**  
Agency Code:

Book Title:  
Account Title: Advances to Special Disbursing Officer  
Account Code: 1-99-01-030

Sheet No. 10

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance Forwarded			719,747.00	180,450.00	539,297.00	0.00	0.00	
Teresita de la Cruz	CA for Accreditation purposes of two graduate program	77341	10/27/2016	5,700.00	5,700.00				
JOANA MARIE DEL RIO	CA for ICCAC 2016	69831	10/27/2016	60,000.00	60,000.00				
DELIA BABILONIA	CA for expenses of the Aquaculture Project at Alabat for Nov 2016	77349	10/28/2016	30,000.00					not yet due
NILO H. DATOR	CA for Inter Collegiate and Campuses Athletic Competition Oct 28-31,2016	77340	10/26/2016	75,000.00	75,000.00				
FEDERICO CERIBO	CA for student subsidy of Sinag Banahaw Cultural Troupe 2nd sem 2015-2016	77348	10/28/2016	93,800.00	93,800.00				
MARI JANE LEE	CA for rentals, dslr transpo exp etc for IP Places	ADA 811	11/15/2016	75,000.00					not yet due
ROSIE DULAY	CA for Canadian Bee Experts Commencing Nov 17-27,2016	78387	11/15/2016	50,000.00					not yet due
TOTALS				1,109,247.00	414,950.00	539,297.00	0.00	0.00	

Agency Name: **SOUTHERN LUZON STATE UNIVERSITY**

Agency Code:

Book Title:

Account Title: Advances for Operating Expenses

Account Code: 1-99-01-010

Sheet No. 11

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
Advances for :									
4. Current Operating Expenses									
Antonio Salumbides	Current Operating Expenses of Polillo Campus for Sept -Oct 2016	62710	09/08/16	75,000.00	75,000.00				
Violeto Coronacion	Current Operating Expenses of DOST NIPA for Sept -Oct 2016	78220	09/22/16	196,000.00	196,000.00				
Roldan Jallorina	Current Operating Expenses of Infanta Campus for Sept -Oct 2016	70641	09/26/16	96,500.00	96,500.00				
Frederick Villa	Current Operating Expenses of Lucena Campus for Sept -Oct 2016	61849	09/26/16	60,200.00	60,200.00				
Wilfredo Faller	Current Operating Expenses of Catanauan Campus for Oct - Nov 2016	37767	10/07/16	74,000.00					not yet due
TOTALS				501,700.00	427,700.00	0.00	0.00	0.00	

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Account Title: Advances for Operating Expenses

Account Code: 1-99-01-010

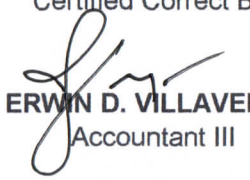
Sheet No. 12

Name	Particulars	Reference		Total Amount	Amount Due				Remarks
		Check No	Date						
					Less than 30 days	31-60 Days	61-365 Days	Over 1 Year	
	Balance Forwarded			501,700.00	427,700.00	0.00	0.00	0.00	
Zaldy Luna	Current Operating Expenses of Catanauan Campus for Nov to Dec 2016	70114	11/15/16	50,000.00					not yet due
TOTAL AMOUNT OF CA FOR OPERATING EXPENSES				551,700.00	427,700.00	-	-	-	
TOTAL AMOUNT OF CA FOR SPECIAL ACTIVITIES/PROJECTS				1,109,247.00	414,950.00	539,297.00	-	-	
TOTAL AMOUNT OF CA FOR TRAVEL				470,150.00	182,800.00	196,800.00	-	-	
<b>TOTALS</b>				<b>2,131,097.00</b>	<b>1,025,450.00</b>	<b>736,097.00</b>	<b>-</b>	<b>-</b>	


Prepared By:

  
**DONNABELLE M. OBLEADA**  
JO Clerk

Certified Correct By:

  
**ERWIN D. VILLAVERDE**  
Accountant III

Approved By:

  
**DR. MILO O. PLACINO**  
University President