



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

OFFICE SUPPLIES FOR SANITATION PROJECT (PRODUCTION)

Purchase Request No. 2024-06-1291

Approved Budget for the Contract: ₱66,400.00


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Office Supplies for Sanitation Project (Production)** to apply the sum of **Sixty Six Thousand and Four Hundred Pesos Only (₱ 66,400.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
100	pack	Printable Waterproof Vinyl Sticker A4 Glossy (20pcs/pack)
10	ream	Bond Paper (A4)
10	ream	Bond Paper (Long)
20	pcs	Printer Ink (003) - (5pcs black, 5pcs cyan, 5pcs magenta, 5pcs yellow)
1	pack	Vellum Board (100pcs/pack)
2	pcs	Plastic Sealer - for PE and PP bags, 8in. Length, Durable steel construction, Easy grip knob, 220V
1	pack	Folder (100pcs/pack)
1	pack	Brown Envelope (100pcs/pack)
50	pcs	Certificate Holder
20	pack	Rubber band
5	pcs	Scissors - Stainless Steel 8.5 inch
5	pcs	Cutter - 18mm x 100mm
		*see attached document for specification

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

PRINTABLE WATERPROOF VINYL STICKER A4 GLOSSY



PLASTIC SEALER



Purple Pen Stationery



SNAP OFF BLADE KNIFE CUTTER HKNS28035