



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

## **NOTICE TO PROCEED**

**ARL SCHOOL AND OFFICE SUPPLIES TRADING**  
Tayabas, City

Sir/Madam,

The attached **Purchase Order No. 2024-05-0269** are already approved so **NOTICE** is given to **ARL SCHOOL AND OFFICE SUPPLIES TRADING** for the purchase **supplies and materials for printing press/printshop** requested by **C. Yao - BAO** with **PR No. 2024-01-0076**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

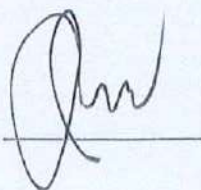
Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : June 11, 2024

Name of the Representative of the of the Bidder: **ARL SCHOOL AND OFFICE SUPPLIES TRADING**

Authorized Signature: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "Jm", written over a horizontal line.