

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

OFFICE SUPPLIES (CHERM)

Purchase Request No. <u>2024-07-1559</u>
Approved Budget for the Contract: <u>₽-67,300.00</u>

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Office Supplies (CHERM)</u> to apply the sum of <u>Sixty Seven Thousand and Three Hundred Pesos Only & 67,300.00)</u> inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION	
3	ream	Bond Paper A3 size 80gsm	
1	set	Ink Cartridges for HP T1700 Plotter (DesignJet 730, G, PK, MK, Y, M, C)	
2	set	Ink Cartridges for HP T1700 Plotter 731 Printhead (G, PK, MK, Y, M, C)	
4	set	Epson Ink (L1455 - magenta 664/yellow 664/cyan 664)	
4	bottle	Epson ink (L1455) Black 774	
2	set	Epson Ink L3110 (Black 003/ magenta 003/ yellow 003/cyan 003)	
2	pcs	Self-inking stamp (customized)	
1	ream	Colored Papers (multi-colored)	
5	packs	Board Papers	
2	set	Scotch Tape (1in)	
2	pcs	Scissors	
1	box	Tape dispenser	
2	pcs	Type C Samsung Galaxy Tab S3 Charger	
-		*see attached document for specification	

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head, Progrement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

Office/En	nd-User:		CHERM	Date:	·
	ANY NAM			PR No.:	2024-07-1559
ADDRE	SS :				
TEL. N	O./FAX N	0. :		TIN No.:	
ater than _			west price on the item(s) listed below, subject to the Terms & Conditions ofin the return envelope attached herewith to the		signed by your representative no
1. All er 2. Deliv Adminis delivery 3. Warr (1) one 5. Supp Certifica Procure 6. Bidde 7. Pleas 8. The A	ery period v tratitive per without val ranty shall b year for Equ validity sha liers require ate of Tax, N ment Office ers shall sub se indicate t Approved bu	be typewritt within nalties to Se id reason. e for a mini ij be for a p d to submit flayor'sPerm upon subm mit complet he brand for idget celling	ten or legibility written. upon conforme of the approved Purchase Order (P.O). c. 69 of the Revised IRR-RA 1984 shall be imposed for non- mum of three (3) months for Supplies & Materials; in date of acceptance by the end-user. eriod of sixty (60) colendar days. rupdated documents yearly such as G-EPS Resgistration, nit, DTI, Bank Name/Account and Branch for evaluation of the ission of the quotation. te specifications showing products certification, if applicable. r each Items being offered. 1 for this procurement isPHP 67,300.00	MARIDEL C. ZAI Head, Procureme	nt Office
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit P	rice Total Cost
	3 1	ream set	Bond Paper A3 size 80gsm Ink Cartridges for HP T1700 Plotter (DesignJet 730, G, PK,		
	2	set	Ink Cartridges for HP T1700 Plotter 731 Printhead (G, PK, I	ик, Y, M, C)	
	4	set	Epson Ink (L1455 - magenta 664/yellow 664/cyan 664)		
	4	bottle	Epson Ink (L1455) Black 774		
	2	set	Epson Ink L3110 (Black 003/ magenta 003/ yellow 003/cya	an 003)	
	2	pcs	Self-inking stamp (customized)		
			Colored Papers (multi-colored)	nulti-colored)	
	5 packs Board Papers				
	2	set pcs	Scotch Tape (1in) Scissors		
	1	box	Tape dispenser		
	2	pcs	Type C Samsung Galaxy Tab S3 Charger		
		1.72			
			*see attached document for specification		
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Delivery After havin			PRE STF ed your Genaral Conditions, We quote you on the item(s) at prices note above. If Conditions specified by SLSU Procurement Office.	Warranty: Price Valid the space of providec on the Delivery Period, Wo	3
			*	Printed Name/Signature/	Date
AFA-PRC	-1.02 F2,	REV. 4		r mited Name/Signature/1	
	2.02 1 2/				

CHERM Office Supplies

Bond Paper A3 Size	Double A
Ink Cartridges for HP T1700 Plotter (DesignJet 730, (G, PK, MK,Y M,C)	200 200 200 200 200 200 200 200 200 200
Ink Cartridges for HP T1700 Plotter 731 Print head (G PK, MK Y, M C)	731
Epson Ink (L1455 - magenta 664/yellow 664/cyan	
664) Epson Ink (L1455) Black 774	774 0 GG4 GG4

Epson Ink L3110 (Black 003/ magenta 003/ yellow 003/ cyan 003)	EPSON OO3 VI
Self-inking stamp customized (1 big and 1 small) Mr. Anthony L. Empamano, Center Chief, Center for Hazard and Environmental Resource Mapping	Ocroby J.B.am 320 Colomba Auricia California Aurici
Colored Papers (multi-colored)	ix ix
Board Papers (White,8.5x11in)	The party of the p
Scotch Tape 1in	

Scissor	SUSSORS
Tape Dispenser (1in)	
Type C charger	