



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

OFFICE SUPPLIES (CHERM)

Purchase Request No. 2024-07-1559
Approved Budget for the Contract: P=67,300.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Office Supplies (CHERM)** to apply the sum of **Sixty Seven Thousand and Three Hundred Pesos Only (P=67,300.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
3	ream	Bond Paper A3 size 80gsm
1	set	Ink Cartridges for HP T1700 Plotter (DesignJet 730, G, PK, MK, Y, M, C)
2	set	Ink Cartridges for HP T1700 Plotter 731 Printhead (G, PK, MK, Y, M, C)
4	set	Epson Ink (L1455 - magenta 664/yellow 664/cyan 664)
4	bottle	Epson Ink (L1455) Black 774
2	set	Epson Ink L3110 (Black 003/ magenta 003/ yellow 003/cyan 003)
2	pcs	Self-inking stamp (customized)
1	ream	Colored Papers (multi-colored)
5	packs	Board Papers
2	set	Scotch Tape (1in)
2	pcs	Scissors
1	box	Tape dispenser
2	pcs	Type C Samsung Galaxy Tab S3 Charger
		*see attached document for specification




1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocedurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

CHERM Office Supplies

Bond Paper A3 Size	
Ink Cartridges for HP T1700 Plotter (DesignJet 730, (G, PK, MK,Y M,C)	
Ink Cartridges for HP T1700 Plotter 731 Print head (G PK, MK Y, M C)	
Epson Ink (L1455 - magenta 664/yellow 664/cyan 664) Epson Ink (L1455) Black 774	

Epson Ink L3110 (Black 003/ magenta 003/ yellow 003/ cyan 003)



Self-inking stamp customized
(1 big and 1 small)

Mr. Anthony L. Empamano,
Center Chief, Center for Hazard and
Environmental Resource Mapping



Colored Papers (multi-colored)



Board Papers (White,8.5x11in)



Scotch Tape 1in



Scissor



Tape Dispenser (1in)



Type C charger

