

# Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

### REQUEST FOR QUOTATION

#### PAPER SHREDDER (CAM)

Purchase Request No. <u>2024-10-2159</u>
Approved Budget for the Contract: <u>₽-50,000.00</u>

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Paper Shredder (CAM)</u> to apply the sum of <u>Fifty Thousand Pesos Only #2 50,000.00</u> inclusive of VAT, being the <u>Approved Budget for the Contract (ABC)</u>, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION	
1	unit	Paper Shredder (Heavy Duty)	
		*see attached document for specifications	

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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### REQUEST FOR QUOTATION

Office/End-User: CAM Date:									
	ANY NAM		PR N	lo.: 202	24-10-2159				
ADDRESS : TEL. NO./FAX NO. :									
TEL. NO./FAX NO. : TIN No.:									
1. All en 2. Delive Administ delivery 3. Warre (1) one y 4. Price 5. Suppli Certifical Procuren 6. Bidde 7. Please	nd CONDIT tries must it try period v ratitive per without vai inty shall b ear for Equive tiers require te of Tax, ment Office rs shall sub e indicate to	of CIONS be typewritt within nalties to Se iid reason. ee for a mini iipment fron all be for a pi d to submit dayor's Perm upon submit mit complei he brand foi	west price on the item(s) listed below, subject to the Terms & Condition in the return envelope attached herewith to the in the return envelope attached herewith to the upon conforme of the approved Purchase Order (P.O). c. 69 of the Revised IRR-RA 1984 shall be imposed for non-mum of three (3) months for Supplies & Materials; and acceptance by the end-user. eriod of sixty (60) calendar days. updated documents yearly such as G-EPS Resgistration, it, DTI, Bank Name/Account and Branch for evaluation of the lission of the quotation. the specifications showing products certification, if applicable, a reach items being offered.	stated below and submit your quotation duly signed by your representative not later procurement office.  MARIDEL C. ZABELLA  Head, Procurement Office					
Item #	Qty.	Unit	ITEM/S DESCRIPTION	1.0	Jnit Price	Total Cost			
	1	unit	Paper Shredder (Heavy Duty)						
Source of Delivery  After having means that is	Period: carefully ne	ed & accepte	PRE STF  d your Genaral Conditions, We quote you on the Item(s) at prices note above.  nditions specified by SLSU Procurement Office.		Validity:	lidity are left blonk, it			
AFA-PRC-:	FA-PRC-1.02 F2, REV. 4  Printed Name/Signature/Date								
		NAME OF TAXABLE PARTY.		AND THE RESIDENCE OF THE PROPERTY OF THE PARTY OF THE PAR	-				

### Paper Shredder



Energy Efficient Features: Energy Savings System

Material Type: Plastic
Model Number: 125CI
Noise Features: SilentShredTM
Paper Entry Width (inches): 9
Recommended Number Of Users: 1-3

Safety Features: SafeSense® Speed (Feet Per Minute): 16 Usage: Heavy Use

Strength: Commercial
Bin Capacity (gallons): 14
Run Time (minutes): Continuous

Sheet Capacity: 20 Shreds Per Sheet: 397 Paper Shredder(heavy duty)

-Shreds 20 sheets of paper per pass into 397 (5/32 x 1-1/2" Security Level P-4) cross-cut particles for enhanced security on highly confidential documents to help keep your information safe. Also shreds staples, credit cards, paper clips, staples and junk mail -Continuous duty motor for non-stop shredding allows you to finish shred jobs in one sitting

-Patented 100% Jam Proof System eliminates paper jams and powers through tough jobs for frustration-free shredding -SafeSense Technology automatically disables shredder when hands touch the paper opening, helping to protect more than just your identity

-Large 14 gallon removable corrugate bin and LED bin-full indicator eliminates the need for frequent emptying with high-volume shred jobs

-Jam Prevention Features: 100% Jam Proof System

-Feed Type: Traditional

-Auto Start/Stop: Yes - Electronic

-Bin Full Light: Yes

-Can Shred: Staples, Credit Cards, Paper Clips, CDs/DVDs, Junkmail

-Cut Size (inches): 5/32" x 1-1/2"

-Cut Type: Cross-Cut DIN Level - Paper: P-4

Maximum Run Time (minutes): Continuous