



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

### NOTICE TO PROCEED

ATR TRADING SYSTEM  
Quezon City, Metro Manila

Sir/Madam,

The attached Purchase Order No. 2025-02-0018 are already approved so NOTICE is given to ATR TRADING SYSTEM for the purchase of Laboratory Supplies requested by L. Tapan – ALABAT with PR No. 2025-01-0061. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : FEB 21 2025

Name of the Representative of the of the Bidder: ATR TRADING SYSTEM

Authorized Signature: 