



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

**MF PRINCIPE SARI SARI STORE**

Lucban, Quezon

Sir/Madam,

The attached **Purchase Order No. 2025-05-0354** are already approved so **NOTICE** is given to **MF PRINCIPE SARI SARI STORE** for the purchase of **hotel and café ingredients vegetables (when the need arise) (March 28, 29, 30, 31; April 2, 3, 4, 5, 7, 8, 9, 2025)** requested by **C. Yao - BAO** with **PR No. 2025-01-0295** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : MAR 28 2025

Name of the Representative of the of the Bidder: **MF PRINCIPE SARI SARI STORE**

Authorized Signature: \_\_\_\_\_