



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## **NOTICE TO PROCEED**

**MARKIAN AUTO CARE CENTER**

Lucena, City

Sir/Madam,

The attached **Purchase Order No. 2025-05-0374** are already approved so **NOTICE** is given to **MARKIAN AUTO CARE CENTER** for the purchase of **re-painting of Toyota Hi-Ace of SLSU Infanta SGB 960 requested by R. San Jose – GSO with PR No. 2025-04-1131** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : JUN 02 2025

Name of the Representative of the of the Bidder: **MARKIAN AUTO CARE CENTER**

Authorized Signature: \_\_\_\_\_