



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

**MARIA MERCEDES HARDWARE & GENERAL MERCHANDISE**  
Infanta, Quezon

Sir/Madam,

The attached Purchase Order No. 2025-06-0536 are already approved so NOTICE is given MARIA MERCEDES HARDWARE & GENERAL MERCHANDISE for the purchase of materials for green house nursery requested by V. CORONACION – INFANTA with PR No. 2025-02-0406. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

**FREDERICK T. WILLA, DT**  
University President

**JUL 30 2025**

I acknowledge receipt of this Notice on : \_\_\_\_\_

Name of the Representative of the of the Bidder: **MARIA MERCEDES HARDWARE & GENERAL MERCHANDISE**

Authorized Signature: \_\_\_\_\_