



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

ABOUT TIME CORPORATION
Biñan City, Laguna

Sir/Madam,

The attached **Purchase Order No. 2025-07-0596** are already approved so **NOTICE** is given **ABOUT TIME CORPORATION** for the purchase of **watch for service awardees/retirees requested by M. Placino – HRMO** with **PR No. 2025-06-1821**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.


Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : July 29, 2025

Name of the Representative of the of the Bidder: **ABOUT TIME CORPORATION**


Authorized Signature: Rosalie N. Ortiz