



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

FELIX SANTOS ALCANTARA JR.
Owner
FNV OFFICE AND SCHOOL SUPPLIES TRADING
Santa Rita Karsada, Batangas City

Sir/Madam,

The attached **Purchase Order No. 2025-08-0716** are already approved so **NOTICE** is given to **FNV OFFICE AND SCHOOL SUPPLIES TRADING** for the purchase of **office supplies for 3rd Quarter** requested by **V. Villon - SUPPLY AND PROPERTY** with **PR No. 2025-07-1848**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the **Purchase Order & Contract of Procurement**.

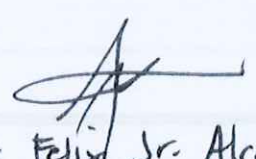
Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : September 9, 2025

Name of the Representative of the of the Bidder: **FNV OFFICE AND SCHOOL SUPPLIES TRADING**

Authorized Signature:  **Felix Jr. Alcantara**