



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

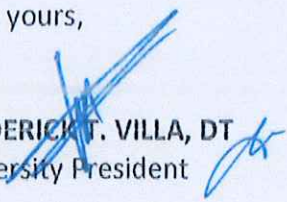
CRISTINE A. VIRTUCIO
Branch Operations Head
FORTUNE GENERAL INSURANCE CORPORATION
San Pablo City, Laguna

Sir/Madam,

The attached **Purchase Order No. 2025-09-0763** are already approved so **NOTICE** is given to **FORTUNE GENERAL INSURANCE CORPORATION** for the purchase of **student insurance** requested by **J. Imperial – UHS** with **PR No. 2025-07-1894**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.


Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : SEPT 11, 2025

Name of the Representative of the of the Bidder: **FORTUNE GENERAL INSURANCE CORPORATION**


Authorized Signature: CRISTINE A. VIRTUCIO
Branch Operations Head