



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucena, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

ROVEROSA D. DELA CRUZ  
Owner  
MSC ENGINEERING SERVICES  
Tayabas, City

Sir/Madam,

The attached Purchase Order No. 2025-08-0742 are already approved so NOTICE is given to MSC ENGINEERING SERVICES for the purchase of Professional Fee for Sign and Seal of Structural Documents and Structural Investigation Level 2 of SLSU Infanta Main Bldg. requested by M. Makipagay – PMO with PR No. 2025-06-1727. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT  
University President

SEP 15 2025

I acknowledge receipt of this Notice on : \_\_\_\_\_

Name of the Representative of the of the Bidder: MSC ENGINEERING SERVICES

Authorized Signature.

MARIO ISRAEL D. DELA CRUZ