



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

NORIEL J. DE MESA
Owner
JNKD CONSUMER GOODS TRADING
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2025-11-1086 are already approved so NOTICE is given to JNKD CONSUMER GOODS TRADING for the purchase of Table and Partition requested by J. Verano - IAELO with PR No. 2025-10-2551. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

~~FREDERICK T. VILLA, DT~~
University President

I acknowledge receipt of this Notice on : DEC 01 2025

Name of the Representative of the Bidder: JNKD CONSUMER GOODS TRADING

Authorized Signature: