



REPUBLIC OF THE PHILIPPINES
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

MAY ANN SERANO
Representative
CLIMATECH MECHA SOLUTION INC.
Sta.Rosa City, Laguna

Sir/Madam,

The attached Purchase Order No. 2025-11-1064-A are already approved so NOTICE is given CLIMATECH MECHA SOLUTION INC. for the purchase of Consolidated Aircon for Offices, Colleges and Satellite requested by M. Zabella - PROCUREMENT with PR No. 2025-09-2399. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

~~FREDERICK T. VILLA, DT~~
University President

I acknowledge receipt of this Notice on : December 15, 2025

Name of the Representative of the Bidder CLIMATECH MECHA SOLUTION INC.

Authorized Signature: