



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

FRANCIS JOHN A. ELMA
Representative
EKT CORPORATION
Muntinlupa City, Metro Manila

Sir/Madam,

The attached Purchase Order No. 2025-11-1078 are already approved so **NOTICE** is given to **EKT CORPORATION** for the purchase of Spectrum Analyzer requested by P. Lagazon - CEN ECE with PR No. 2025-01-122. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK D. VILLA, DT
University President

DEC 10 2025

I acknowledge receipt of this Notice on: _____

Name of the Representative of the Bidder: **EKT CORPORATION**

Authorized Signature