



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**

Lucban, Quezon



OFFICE OF THE PRESIDENT

**NOTICE TO PROCEED**

JAYSON R. MALUBAG  
Representative  
**MRXX TRAVEL AND TOURS CORP.**  
Trece Martires City, Cavite

Sir/Madam,

The attached Purchase Order No. 2025-11-1053 are already approved so NOTICE is given to MRXX TRAVEL AND TOURS CORP. for the purchase of Transportation Expense From SLSU Lucban to Dalahican Port requested by S. Abustan - OSAS SDP with PR No. 2025-09-2265. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT  
University President

I acknowledge receipt of this Notice on : NOV 21 2025

Name of the Representative of the Bidder: MRXX TRAVEL AND TOURS CORP.

Authorized Signature:

Jayson R. Malubag