



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

HELEN MARCELLANO
Representative
WOMAN FINE CLOTHING, INC.,
Mandaluyong City, Metro Manila

Sir/Madam,

The attached Purchase Order No. 2025-11-1087 are already approved so NOTICE is given to WOMAN FINE CLOTHING, INC. for the purchase of PE Shirt for College Students requested by M. De Veluz – BAO with PR No. 2025-10-2584. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

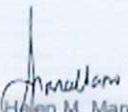
Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

~~FREDERICK AVILLA, DT~~
University President

I acknowledge receipt of this Notice on : December 15, 2025

Name of the Representative of the Bidder: WOMAN FINE CLOTHING, INC.

Authorized Signature: 
Helen M. Marcellano