



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

SAM GAMALIEL T. SY  
Representative  
**PANTRONICS INTERNATIONAL CORPORATION**  
Caloocan City, Metro Manila

Sir/Madam,

The attached **Purchase Order No. 2025-12-1248** are already approved so **NOTICE** is given to **PANTRONICS INTERNATIONAL CORPORATION** for the purchase of **Other Machinery and Equipment** requested by **F. Pasumbal – MIS** with **PR No. 2025-11-2881**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : December 26, 2025

Name of the Representative of the of the Bidder: **PANTRONICS INTERNATIONAL CORPORATION**

Authorized Signature:  Sam Gamaliel T. Sy