



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

NIALL MURPHY
Senior VP – Operations & Finance
EBSCO INTERNATIONAL
Alabama, United States

Sir/Madam,

The attached Purchase Order No. 2026-04-0255 are already approved so NOTICE is given to EBSCO INTERNATIONAL for the purchase of Textbooks and Instructional Materials Expense requested by J. GARAY - UNIVERSITY LIBRARY with PR No. 2026-03-0893. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DTech
University President

MAY 28 2026

I acknowledge receipt of this Notice on : _____

Name of the Representative of the of the Bidder: EBSCO INTERNATIONAL

Authorized Signature: _____

