



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

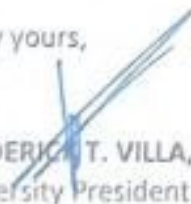
PAULA N. TOLENTINO
Owner
MCA CONSUMER GOODS TRADING
Marikina City

Sir/Madam,

The attached Purchase Order No. 2026-06-0430 are already approved so NOTICE is given to MCA CONSUMER GOODS TRADING for the purchase of Other Supplies and Materials Expense requested by M. DE VELUZ – BAO with PR No. 2026-05-1371. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DTech
University President

I acknowledge receipt of this Notice on : JUNE 22, 2026

Name of the Representative of the of the Bidder: MCA CONSUMER GOODS TRADING

Authorized Signature: 



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NOTICE OF AWARD

PAULA N. TOLENTINO
Owner
MCA Consumer Goods Trading
Marikina City, Metro Manila

Dear Sir/Madame,

We are glad to inform you that the Procurement of the OFFICE SUPPLIES FOR HOTEL AND CAFÉ (BAO) With P.R. No. 2026-05-1371 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to FORTY-ONE THOUSAND AND FOUR HUNDRED FORTY PESOS ONLY (P 41,440.00).

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us.

Very truly yours,


FREDERICK T. VILLA, DT
University President

Conforme:


MCA CONSUMER GOODS TRADING

Date: JUNE 16, 2026