



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



REQUEST FOR QUOTATION

INSTALLATION OF CEILING AND WINDOWS FOR ACADEMIC BUILDING AT SLSU ALABAT CAMPUS (PMO)

Purchase Request No. 2026-05-1380
Approved Budget for the Contract: ₱ 700,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested suppliers/contractors/providers to submit quotation for the procurement of **Installation of Ceiling and Windows for Academic Building at SLSU Alabat Campus (PMO)** to apply the sum of **Seven Hundred Thousand Pesos Only (₱ 700,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details are provided as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	Installation of Ceiling and Windows for Academic Building at SLSU Alabat Campus

1. The quotation shall be submitted on or before JUN 05 2026 to:

(1) Procurement Office/BAC Office
Southern Luzon State University
2nd Flr. Hermano Puli Building, Quezon Ave.,
Brgy. Kulapi, Lucban, Quezon

OR

(2) Thru email: slsuprourement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein. Further, to accept such quotations and/or proposals that it may consider as most advantageous to the University and to the government. SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of quotations/proposals, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA, JD
Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

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SOUTHERN LUZON STATE UNIVERSITY
Project Management Office
Lucban , Quezon

PROJECT TITLE: Installation of ceiling and windows for academic building at SLSU alabat campus

BRIEF DESCRIPTION: Fabrication and installation of glass window and PVC Ceiling

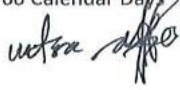
PROJECT LOCATION: SLSU Alabat Campus, Alabat, Quezon

OWNER : Southern Luzon State University

MODE OF IMPLEMENTATION : By Contract

ABC : P 700,000.00

PROJECT DURATION : 60 Calendar Days



SUMMARY

ITEM	DESCRIPTION	COST OF MATERIALS	LABOR AND FABRICATION COST	TOTAL
I	GENERAL REQUIREMENTS	-----		
II	GLASS WINDOW			
III	CEILING WORKS			
IV	ELECTRICAL WORKS			
TOTAL ESTIMATED DIRECT COST				P

TOTAL PROJECT COST IN WORDS: _____

CONTRACTOR/BIDDER: _____



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Lucban , Quezon

PROJECT TITLE: Installation of ceiling and windows for academic building at SLSU alabat campus
PROJECT LOCATION: SLSU Alabat Campus, Alabat, Quezon
OWNER : Southern Luzon State University
MODE OF IMPLEMENTATION : By Contract
PROJECT DURATION : 60 Calendar Days

BILL OF MATERIALS

I. GENERAL REQUIREMENTS

Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
1	lot	Mobilization/Demobilization				
1	lot	Safety and Health Program				
1	lot	Project Identification, Tarpaulin				
1	lot	Temporary Facility				

SUB-TOTAL

II. GLASS WINDOW

Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
1	set	W1 Sliding Window in Powder Coated Aluminum Frame with Complete Accessories, Glass Thickness: 6.0mm				
1	set	W2 Sliding Window in Powder Coated Aluminum Frame with Complete Accessories, Glass Thickness: 6.0mm				
1	set	W3 Awning Window in Powder Coated Aluminum Frame with Complete Accessories, Glass Thickness: 6.0mm				
4	set	W4 Sliding Window in Powder Coated Aluminum Frame with Complete Accessories, Glass Thickness: 6.0mm				
1	set	W5 Sliding Window in Powder Coated Aluminum Frame with Complete Accessories, Glass Thickness: 6.0mm				

SUB-TOTAL

III. CEILING WORKS

Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
	pcs	PVC Panel				
	pcs	carrying channel				
	pcs	metal furring				
	pcs	wall angle				
	pcs	PVC J-clip				
	box	Blind Rivet				
	kg	special concrete nail no. 1				
1	lot	Consumables				

SUB-TOTAL

IV. ELECTRICAL WORKS

Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Unit Cost	Amount
	box	THHN Wire 2.0mm ²				
	set	Troffer with 2 Fluorescent Light 20W, 30cm x 120cm				
	roll	Flexible Hose 1/2", 50m				
	set	1 gang Switch				
	set	2 gang Switch				
1	lot	Consumables				

SUB-TOTAL

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PROJECT TITLE: Installation of ceiling and windows for academic building at SLSU alabat campus
PROJECT LOCATION: SLSU Alabat Campus, Alabat, Quezon
OWNER: Southern Luzon State University
PROJECT DURATION: 60 Calendar Days
SUBJECT: Specification of materials and finishes

SPECIFICATION OF MATERIALS AND FINISHES

GENERAL

- All applicable provisions of the different divisions of the Specifications for each work shall apply for all items cited in this schedule.
- Discrepancy arising from this section of the Contract Documents must be brought to the attention of the Owner or representative Architect/Engineer whose decision shall be final.
- Materials deemed necessary to complete the works but not specifically mentioned in the Specification, Working, Drawing, or in the Contract Document shall be supplied and installed or applied in a workmanlike manner at prescribe or appropriate locations following the Standard Practice of Civil Engineering, National Building Code of the Philippines and Construction Procedures.
- All items with specified approved brand, manufacturer, supplier, fabricator, trademark and the like shall be strictly followed.
- The Contractor shall coordinate the work with the Project Management office to expedite the implementation of the project, most specially, during the milestones of the project.
- The Contractor shall supply all finishing accessories and furnishing fixtures as may be approved by the power or representative and shall be installed by the Contractor whenever required by the Owner or Representative.
- All works must be done within the timeline calendar days given.

INTERPRETATION OF CONTRACT

- a. In case of conflict between the provisions of the Agreement or of any Contract Document, or between the provisions of one of the Contract Documents and the provisions of another Contract Document, or in case of discrepancy, defective description, error or omission in the Contract, the following rules shall be followed:

Rule 1: The Agreement and the Contract Documents shall be taken as mutually explanatory of one another. The various provisions of the Contract shall be interpreted together, attributing to the 5 doubtful ones that sense which may result from all of them taken jointly.

Rule 2: The provisions of the Civil Code of the Philippines on the interpretation of contracts and of the Rules of Court on the Interpretation of Documents shall be applied.

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Rule 3: Where the conflict between or among the provisions of the Agreement and/or the Contract Documents cannot be resolved by Rules 1 and 2, it shall be understood that:

- a. the Detailed Drawings shall prevail over the General Drawings;
- b. words and figures shall prevail over the Drawings;
- c. words shall prevail over figures in Contract Documents;
- d. written dimensions shall prevail over measured dimensions.

Rule 4: Where the conflict cannot be resolved by applying Rule 3 or where Rule 3 does not apply, the conflict shall be resolved by giving precedence to the Agreement or to provisions of a Contract Document higher in order of priority among the various documents which comprise the Contract. The order of priority among these documents shall be as follows:

- e. Agreement as modified by Notice of Award of Contract, if such be the case, and the Contractor's conformity thereto;
- f. Instruction to Bidders and any amendment thereto;
- g. Addenda to Bid Documents;
- h. Specifications;
- i. Drawings;
- j. Special Conditions of Contract;
- k. General Conditions of Contract;
- l. Other Contract Documents; and
- m. Other documents forming part of the Contract attached thereto or incorporated therein by reference.

Where the order of precedence is modified in the Agreement, such modified order of precedence shall be followed; however, the mere listing of Contract Documents in the Agreement or any Contract Document shall not be interpreted as establishing an order of precedence among them.

Rule 5: Where there is discrepancy, defective description, error or omission in any Contract Document, the Contract Documents shall be interpreted as being complementary to each other. Thus, what is called for in one Contract Document, although not mentioned in another Contract Document where it should have been mentioned, shall be deemed to be called for by the Contract.

Rule 6: The apparent silence of the Drawings, Specifications or any other Contract Document as to any detail, or the lack of detailed description concerning any part of the work, shall be understood to mean that good and accepted construction practice in accordance with the usage or custom of the place shall be followed.

Rule 7: Rules 1 to 6 shall yield to specific rules of interpretation in this document or in the Contract.

- b. The Owner shall resolve the conflict, or interpret or explain such discrepancy, defective description, error or omission.
- c. The interpretation of or explanation by the Owner shall be issued in the form of instructions to the Contractor. Where the Owner fails to issue the instruction in writing, the execution of that part of work affected by the interpretation or explanation without a timely objection or

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protest of the Owner shall be deemed to have been executed in accordance with the Owner's explanation or interpretation.

- d. In all cases where a device, item or part of equipment is referred to in the singular number, it is intended that such reference shall apply to as many such devices, items, or parts as are required to complete the work.

I. GENERAL WORKS

Mobilization/Demobilization

- Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site; establishment of temporary field offices, and other necessary general facilities for the Contractor's operations at the site; premiums paid for performance and payment bonds, including co-insurance and re-insurance agreements as applicable.
- Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies not required or included in the contract from the site; including the disassembly, removal and the site cleanup of temporary offices and other facilities assembled on the site specifically for this contract.

Project Billboards

- The one (1) Project Billboards shall be strategically placed within the site vicinity; (As provided on the General Guidelines and Legal Mandates of the Commission on Audit to promote good governance through transparency and accountability, notifications to the public and other forms of announcement and/or publicity for or otherwise relating to the Projects/Programs/Activities (PPA) shall be made at the least possible cost.) Hence, for infrastructure projects, one (1) tarpaulin signboards must be suitably framed for outdoor display at the project location, and shall be posted as the award has been made. The design and format of the tarpaulin as shown below shall have the following specifications, as per RA 9184 Requirements:

Tarpaulin:	White
Resolution:	70 dpi
Font Size:	Main Information – 3" Sub Information – 1"
Font Color:	Black
Contents:	CONSTRUCTION OF (Name of Project and Location) CONTRACTOR : DATE STARTED : CONTRACT COMPLETION DATE : CONTACT COST : IMPLEMENTING OFFICE/ CONTACT NO. : SOURCES OF FUND :

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Temporary Facilities and Enclosures

Scope of Work

- Provide, install, maintain, and remove all temporary facilities and enclosures necessary for the proper execution of the construction project.
- Construction of Temporary Facility, Barracks and stock pile of materials, this includes the payment for the monthly consumption of electricity and water within the SLSU campus.
- Enclosure of the project site, contractor must ensure that the covered area has enclosure for the safety of students, faculty and employees within the area.
- Implement logbook or access control system

Electrical and Water Supply

- Temporary electrical system must include:
 - submeter with circuit breaker
 - Proper wiring and insulation
- Provide water meter for monitoring of water consumption.

II. GLASS WINDOWS

- This item shall consist of furnishing all aluminum glass door and window materials, labor, tools and equipment required in undertaking the proper installation as shown on the approved plans and in accordance with this specification.
- Window panel shall be connected at corners with miter joint fixed rigidly to ensure weather tightness.
- Sliding panels shall be suspended with concealed roller overhead tracks with bottom guide pitch outward and slotted for complete drainage.
- The sliding panels shall be provided with interior handles.
- The locking devices shall be spring loaded extruded latch that automatically engages special frame hips.
- Awning window type shall be provided with two hinges fabricated from extruded aluminum alloy. They shall open on stay arms having adjustable sliding friction shoes to control window panel operations.
- Locking device shall be one arm action handle for manual operations complete with strike plate for awning windows.
- All aluminum parts shall be protected adequately to ensure against damage during transit and construction phase.

III. CEILING WORKS

- This item consists of installing support frame (metal furring, carrying channel etc.), cutting and installing PVC panels using tongue and groove connections, securing accessories like edge trims.

Surface Preparations

- Ensure the existing ceiling structure is clean and free of any debris that could interfere with the installation of ceiling.

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Frame Installation

- Attach the light metal frames to the existing stable structures to create structural support for the new PVC panels.
- Use a level to ensure the furring frame is perfectly level and square to achieve smooth, even finished ceiling.

IV. ELECTRICAL WORKS

- All materials shall be new and shall conform to the reference Code and Standard. All Materials and Equipment shall be subjected to testing.
- All items with specified approved brand, manufacturer, supplier, fabricator, trademark and the like shall be strictly followed.
- Electrical materials shall be as specified in the electrical drawing details as shown in the plans and bill of quantities.
- All wires and cables shall comply with the requirements of the Underwriter's Laboratories, The ASTM and IPCEA as they apply in the particular.
- Wires and cables for lighting, power and auxiliary systems shall be nylon, jacketed, plastic insulated for 600 volts working pressure, type THHN/THWN unless otherwise noted. Type TW, colored white for grounding. Feeder cable shall be type THW-2.
- For lighting system, no wire smaller than 3.5 mm² THHN/THWN shall be used for homerun circuit.
- For power system, no wire smaller than 3.5 mm² THHN shall be used. Smallest size of grounding wire 3.5mm².
- All feeder cables/wires shall be color coded and as manufactured by the Phelps Dodge, Duraflex, or approved equal. A substitute of color coding can be by properly identifying phase wire with colored tape at each end. 1 mark of red tape for line A, 2 marks of yellow tape for line B and 3 marks of blue or black for line C. Color coding of wires are as follows:

1.1 Line A – Red

1.2 Line B – Yellow

1.3 Line C – Blue

Ground wire – White

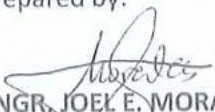
Control wire – Yellow

- No conduits shall be used in any system smaller than 20mm diameter, electric trade size, Location and sizes of pull boxes shall be cleared to the Engineer prior to fabrication and installation.
- All materials and equipment to be installed shall be of approved quality and should be presented to the Owner for approval prior to installation.
- Other Items not mentioned in the specifications but are included in the installation shall be subjected to be pre-approved by the owner.
- All electrical works shall provide all materials and equipment and perform all the works necessary for the complete execution of the electrical system shown on the electrical drawings with the reference to the general construction drawings as herein specified, or both except as otherwise excluding the generality of the foregoing, shall include but not limited to the following principal items of the works.
- All works shall be in accordance with the governing codes and regulations of the latest edition of the Philippine Electrical Code, with the rules and regulations of the National and Local Authorities concerned in enforcement of electrical laws and ordinance and with the rules and regulation of the utility companies concerned.
- Roughing Ins
- Supply and Installation of Electrical Pipe line
- Supply and Installation of electrical wires

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- Supply and Installation of electrical fixtures
- The Contractor shall coordinate the work with the Project Management office to expedite the implementation of the project, most specially, during the milestones of the project.
- The Contractor shall supply all finishing accessories and furnishing fixtures as may be approved by the power or representative and shall be installed by the Contractor whenever required by the Owner or Representative.
- All works must be done within the timeline calendar days given
- Testing and Commissioning

Prepared by:


ENGR. JOEL E. MORALES
Project Development Officer I

Reviewed by:


ENGR. MARK KEVIN A. MAKIPAGAY
Project Development Officer II

Recommending approval:


ENGR. MELVIN A. MAKIPAGAY
Director, Project Management Office

Approved by:


FREDERICK T. VILLA, DT
University President

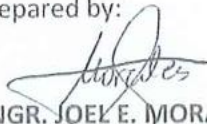
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PROJECT TITLE: Installation of ceiling and windows for academic building at SLSU alabat campus
PROJECT LOCATION: SLSU Alabat Campus, Alabat, Quezon
OWNER: Southern Luzon State University
PROJECT DURATION: 60 Calendar Days
SUBJECT: Minimum Technical Personnel and Equipment

MINIMUM TECHNICAL PERSONNEL AND EQUIPMENT

QUANTITY	MINIMUM TECHNICAL PERSONNEL
1	Project Manager/ Project Engineer
1	Foreman
2	Skilled Worker
2	Laborers

Prepared by:


ENGR. JOEL E. MORALES
Project Development Officer I

Reviewed by:


ENGR. MARK KEVIN A. MAKIPAGAY
Project Development Officer II

Recommending approval:


ENGR. MELVIN A. MAKIPAGAY
Director, Project Management Office

Approved by:


FREDERICK T. VILLA, DT
University President

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Project Title: Installation of ceiling and windows for academic building at SLSU alabat campus
Project Location: SLSU Alabat Campus, Alabat, Quezon
Owner : Southern Luzon State University
Mode of Implementation : by Contract
Project Duration: 60 Calendar Days

GANTT CHART/CONSTRUCTION SCHEDULE

Item	Description	Duration (days)	Duration (Days)											
			5	10	15	20	25	30	35	40	45	50	55	60
I	GENERAL WORKS													
	Mobilization / Demobilization	10												
	Temporary Facilities	5												
	Safety & Health Program	5												
	Project Identification	5												
II	GLASS WINDOWS													
	fabrication and installation of windows	20												
III	CEILING WORKS													
	Installation of Ceiling Frames	10												
	Installation of PVC Panels	10												
IV	ELECTRICAL WORKS													
	Roughing Ins	5												
	Wiring	5												
	Installation of Electrical Fixtures	10												

Prepared by:



ENGR. JOEL E. MORALES

Project development officer I

Reviewed by:



ENGR. MARK KEVIN A. MAKIPAGAY

Project development officer II

Recommending Approval:



ENGR. MELVIN A. MAKIPAGAY

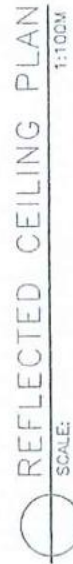
Director, Project Management Office

Approved by :

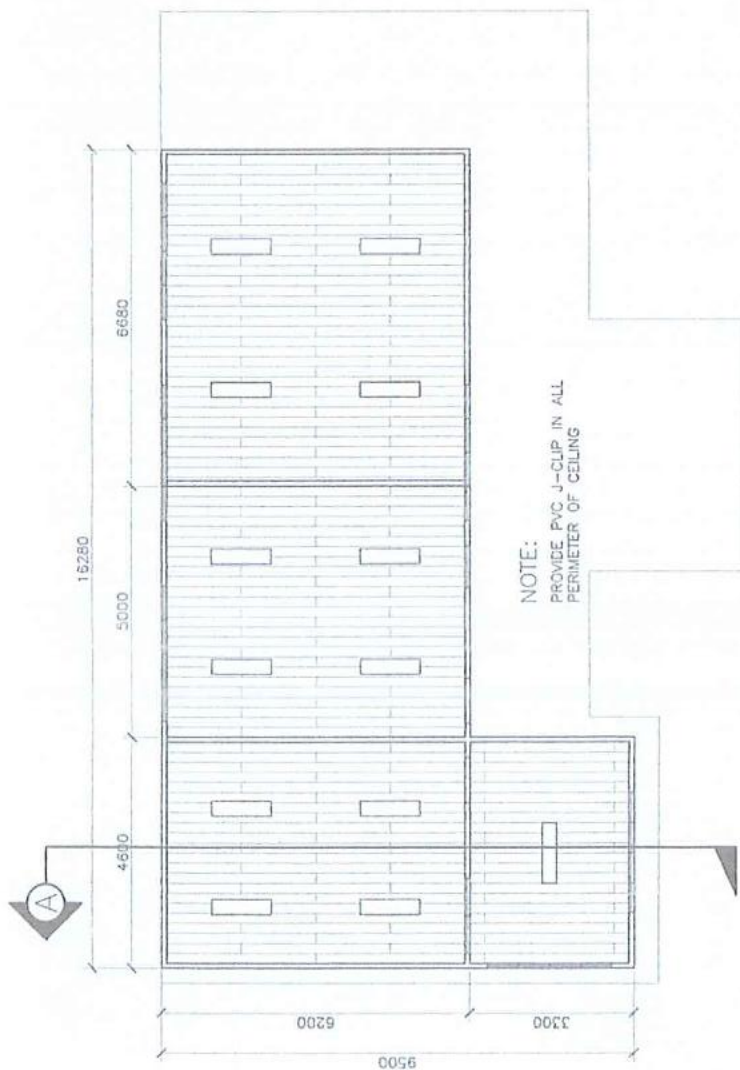


FREDERICK T. VILLA, DT

University President

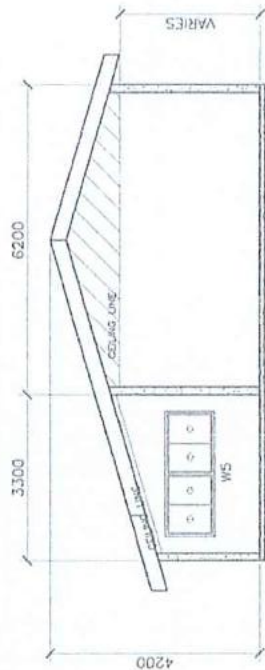


CIVIL/STRUCTURAL ENGINEER		PROJECT TITLE:	PLANNED BY:	REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET NO.
		INSTALLATION OF CEILING AND WINDOWS FOR ACADEMIC BUILDING AT SLSU ALABAMA CAMPUS	ENGR. JOSE A. RODRIGUEZ PROJECT ENGINEER OFFICE 1 DATE: 10/10/2012 PAGE 1 OF 1 PLANT 10000	ENGR. MARK KELLEY A. MCKINSTRAY PROJECT ENGINEER OFFICE 2 DATE: 10/10/2012 PAGE 1 OF 1 PLANT 10000	ENGR. WELYN S. MCKINSTRAY DATE: 10/10/2012 PAGE 1 OF 1 PLANT 10000	FREDERICK T. VILLA, DT PROJECT ENGINEER OFFICE DATE: 10/10/2012 PAGE 1 OF 1 PLANT 10000	



NOTE:
PROVIDE PVC J-CLIP IN ALL
PERIMETER OF CEILING

PVC CEILING LAYOUT
SCALE: 1:100M



SECTION A
SCALE: 1:100M

CIVIL/STRUCTURAL ENGINEER	PROJECT TITLE: INSTALLATION OF CEILING AND WINDOWS FOR ACADEMIC BUILDING AT SLSU ALABAT CAMPUS	PLANNED BY: ENGR. JOSE E. MORALES PROJECT ENGINEER/DESIGNER	REVIEWED BY: ENGR. MARK SEVIN Y. MATAPAGAY PROJECT ENGINEER/DESIGNER	RECOMMENDING APT/SMALL: ENGR. MELVIN A. MAKIPAGAY SUPERVISOR, PROJECT MANAGEMENT OFFICE	APPROVED BY: FREDERICK T. VILLA, DT UNIVERSITY PRESIDENT	SHEET NO. 1
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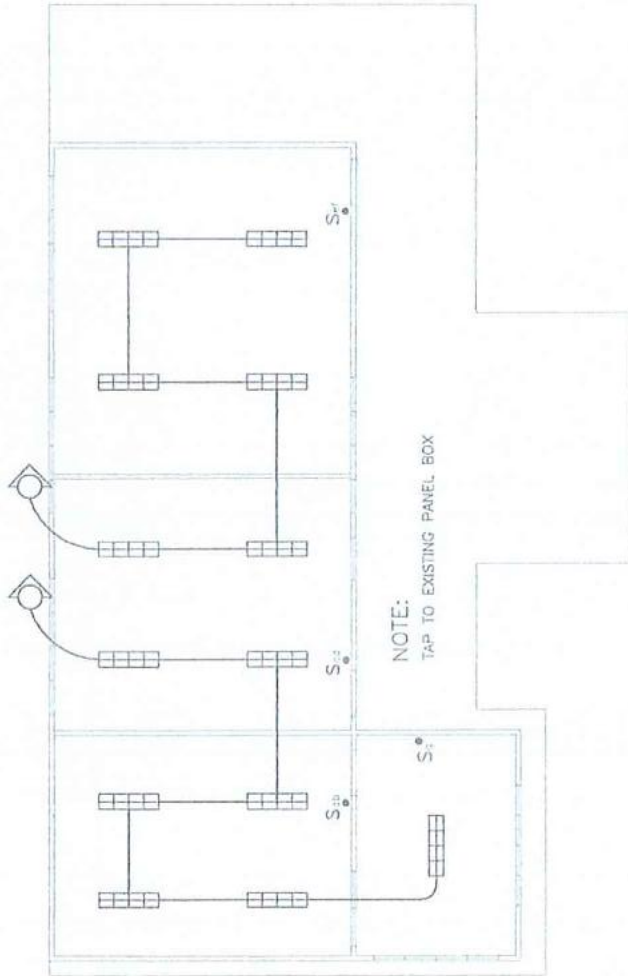
MOUNTING HEIGHTS OF THE DEVICES SHALL BE AS FOLLOWS:

- LIGHT SWITCHES
1400 MM ABOVE FLOOR FINISH
- CONVENIENCE OUTLET
300 MM ABOVE FLOOR FINISH

LEGEND:

 TROFFER LIGHT, 2 20W LIGHT TUBE

 LIGHT SWITCHES, SUBSCRIPT LETTER INDICATES THAT LIGHT SWITCH CONTROLS A PARTICULAR LIGHT FIXTURE



NOTE:
TAP TO EXISTING PANEL BOX

LIGHTING LAYOUT
FLOOR PLAN
SCALE: 1:100M

 CIVIL/STRUCTURAL ENGINEER	PROJECT TITLE:	RECOMMENDING APPROVAL:	APPROVED BY:	SHEET CONTENT:	SHEET NO.
	INSTALLATION OF CEILING AND WINDOWS FOR ACADEMIC BUILDING AT SILSU ALABAT CAMPUS APPROVED SILSU ALABAT CAMPUS, ALABAT, BULACAN	ENGR. MELVIN R. MACKPAGAY ENGR. REG. NO. 10101	ENGR. MELVIN R. MACKPAGAY ENGR. REG. NO. 10101	FREDERICK J. VILLA, DT PROFESSIONAL ENGINEER	
PLANNED BY: ENGR. JOEL A. MORALES ENGR. REG. NO. 10101	REVIEWED BY: ENGR. MARK K. MACKPAGAY ENGR. REG. NO. 10101	RECOMMENDING APPROVAL: ENGR. MELVIN R. MACKPAGAY ENGR. REG. NO. 10101	APPROVED BY: FREDERICK J. VILLA, DT PROFESSIONAL ENGINEER		

