



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

SHERLY A. MALABANAN
Owner
ELFACUNDO PRIME VILLAS BEACH RESORT
Perez, Quezon

Sir/Madam,

The attached **Purchase Order No. 2026-06-0477** are already approved so **NOTICE** is given to **ELFACUNDO PRIME VILLAS BEACH RESORT** for the purchase of **Other MOOE** requested by **J. MARQUESES – PLANNING** with **PR No. 2026-06-1648**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DTech
University President

I acknowledge receipt of this Notice on : JUN 25 2026

Name of the Representative of the of the Bidder: **ELFACUNDO PRIME VILLAS BEACH RESORT**

Authorized Signature: 