



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon



REQUEST FOR QUOTATION

CONSOLIDATED SCANNER FOR VARIOUS OFFICES (MIS)

Purchase Request No. 2026-06-1580

Approved Budget for the Contract: ₱ 639,500.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of Consolidated Scanner for Various Offices (MIS) to apply the sum of Six Hundred Thirty-Nine Thousand and Five Hundred Pesos Only (₱ 639,500.00) inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
13	unit	DOCUMENT SCANNER AUTOMATIC FEEDER / MANUAL FEED, DUPLEX
3	unit	LARGE FORMAT OVERHEAD SCANNER

1. The quotation shall be submitted on or before JUN 19 2026 to:

- (1) Procurement Office/BAC Office
Southern Luzon State University
2nd Flr. Hermano Puli Building, Quezon Ave.,
Brgy. Kulapi, Lucban, Quezon

OR

- (2) Thru email: slsuprocurrency@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA

Director, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

DOCUMENT SCANNER AUTOMATIC FEEDER / MANUAL FEE, DUPLEX



Scanner Type	ADF (Automatic Document Feeder) / Manual Feed, Duplex	
	Auto mode^{*2}	Simplex / Duplex: 40 ppm
	Normal mode	Simplex / Duplex: 40 ppm (Color / Grayscale: 150 dpi, Monochrome: 300 dpi)
Scanning Speed^{*1} (A4 portrait)	Better mode	Simplex / Duplex: 40 ppm (Color / Grayscale: 200 dpi, Monochrome: 400 dpi)
	Best mode	Simplex / Duplex: 40 ppm (Color / Grayscale: 300 dpi, Monochrome: 600 dpi)
	Excellent mode^{*3}	Simplex / Duplex: 10 ppm (Color / Grayscale: 600 dpi, Monochrome: 1,200 dpi)
Scanning Color Mode	Color, Grayscale, Monochrome, Automatic (Color / Grayscale / Monochrome ^{*4} detection)	
Image Sensor	CIS x 2 (Front x 1, Back x 1)	
Light Source	3 color LED (Red / Green / Blue)	
Optical Resolution	600 dpi	

Document Size	Normal Scan ^{*5}	Minimum 50.8 x 50.8 mm (2 x 2 in.) Maximum 216 x 360 mm (8.5 x 14.17 in.)
	Manual Scan ^{*6}	A3, B4, 279 x 432 mm (11 x 17 in.)
	Long Paper Scanning ^{*7}	3,000 mm (863 mm in 32-bit) Smart Device: 863 mm (Duplex), 1,726 mm (Simplex)
Paper Weight (Thickness)		40 to 209 g/m ² (11 to 56 lb) A8 or less: 128 to 209 g/m ² (34 to 56 lb)
		Cards: 0.76 mm or less (Compliant with the ISO7810 ID-1 type) (Includes embossed cards in landscape orientation)
ADF Capacity ^{*8}		50 sheets (A4, 80 g/m ² or 20 lb)
Multifeed Detection		Overlap detection (Ultrasonic sensor), Length detection
Interface	USB	USB 3.2 Gen1 / USB 3.1 / USB 3.0 / USB 2.0 / USB 1.1 (Connector Type: Type-B) ^{*9}
	Wi-Fi	IEEE802.11a/b/g/n/ac Frequency band: 2.4 GHz / 5 GHz ^{*10}
Wi-Fi Interface	Connection Mode	Access Point Connect Mode (Infrastructure mode) ^{*11} Direct Connect Mode (Ad-hoc mode) ^{*12}
	Security	WEP (64bit / 128bit), WPA (TKIP / AES), WPA2 (AES), WPA-PSK (TKIP / AES), WPA2-PSK (AES)
	Easy Installation	WPS2.0
	Rated Power (EIRP) (North America)	2.4 GHz: 11b: +23.5dBm / 11g: +22.0dBm / 11n/ac: +22.0dBm (20 / 40MHz) 5 GHz ^{*10} : 11a: +15.5dBm / 11n/ac: +16.5dBm (20MHz)
	Rated Power (EIRP) (Others)	2.4 GHz: 11b: +19.0dBm / 11g: +20.5dBm / 11n/ac: +20.5dBm (20 / 40MHz)

		5 GHz ^{*10} : 11a: +15.5dBm / 11n/ac: +16.5dBm (20MHz)
LCD		4.3 in. color TFT touch screen
Power Requirements		AC 100 to 240 V, 50/60 Hz
Power Consumption	Operating Mode	17 W or less
	Sleep Mode	USB connected: 1.5 W or less Wi-Fi connected: 1.6 W or less
Operating Environment	Temperature	5 to 35 °C (41 to 95 °F)
	Relative Humidity	20 to 80% (Non-condensing)
Environmental Compliance		ENERGY STAR, RoHS
Dimensions (W x D x H)^{*13}		292 x 161 x 152 mm (11.5 x 6.3 x 6.0 in.)
Weight		3.4 kg (7.5 lb)
Driver		ScanSnap specific driver
		Windows: Does not support TWAIN / ISIS™ macOS: Does not support TWAIN
Software^{*14}		ScanSnap Home (for PC) (All-in-one document management software/driver)
		ScanSnap Home (for mobile)
		Kofax Power PDF Standard (Windows) ^{*15}
		Kofax Power PDF Standard for Mac (Mac) ^{*15} ABBYY FineReader for ScanSnap™
Included Items		Safety Precautions, AC cable, AC adapter, USB cable, Receipt Guide
System Requirements for PC		

Compatible Operating Systems*1**Windows 11 / 10 (32-bit / 64-bit)**

Driver / Applications*2	ScanSnap Home*4	Supported
	Kofax Power PDF Standard*5	Supported
	ABBYY FineReader for ScanSnap™	Supported

Hardware Requirements*3**CPU*6**

Intel or Intel-compatible processors

Display Resolution

1,024 × 768 pixels or more

Disk Capacity*7*8

3.8 GB or more of free disk space

System Requirements for Mac**Compatible Operating Systems****macOS Catalina 10.15 or later**

Driver / Applications*1	ScanSnap Home*3	Supported
	Kofax Power PDF Standard for Mac*4	Supported
	ABBYY FineReader for ScanSnap™	Supported

Hardware Requirements*2**CPU*5*6**

Intel processor or Apple silicon

Display Resolution

1,024 x 768 pixels or more

Disk Capacity

2.5 GB or more of free disk space

LARGE FORMAT OVERHEAD SCANNER



Contactless scanner provides a new perspective on document scanning. Easily scan newspapers, magazines, documents or books directly without cutting or damaging them.

- One touch overhead scanning technology
- Scans an A3 size area in less than 3 seconds
- CCD optic with fast LED illumination
- Single scan multiple document cropping function
- Auto page-turn detection sensor
- Book curve image-flattening technology
- Erase finger from image function
- Compatible with PC and Mac
- Best experience with Scan Snap Home