



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucena, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

BARACHAEL ANGELO T. LOO
Owner
DIGITAL GATEWAY COMPUTER TRADING
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2026-06-0453 are already approved so NOTICE is given to DIGITAL GATEWAY COMPUTER TRADING for the purchase of Instructional Tools and Materials Expenses requested by J. ALINEA - LUCENA CAMPUS with PR No. 2026-04-1252. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


FREDERICK T. VILLA, DTech
University President

I acknowledge receipt of this Notice on : JUL 13 2026

Name of the Representative of the of the Bidder: DIGITAL GATEWAY COMPUTER TRADING

Authorized Signature: 