



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

OFFICE OF THE PRESIDENT

## **NOTICE TO PROCEED**

JOPETH U. GAANAN  
General Manager  
**A/J CONSUMER GOODS TRADING**  
Tayabas, City

Sir/Madam,

The attached **Purchase Order No. 2026-06-0460** are already approved so **NOTICE** is given to **A/J-CONSUMER GOODS TRADING** for the purchase of **Instructional Tools and Materials Expenses requested by J. ALINEA - LUCENA CAMPUS with PR No. 2026-03-0916**. Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

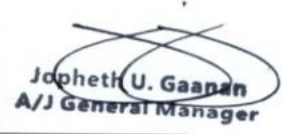
Truly yours,

  
**FREDERICK T. VILLA, DTech**  
University President

I acknowledge receipt of this Notice on : JUL 15 2026

Name of the Representative of the of the Bidder: A/J CONSUMER GOODS TRADING

Authorized Signature: \_\_\_\_\_

  
**Jopeth U. Gaanan**  
**A/J General Manager**