



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

THESSA P. BUETA
Owner
ROYAL GARAGE CORPORATION
Sariaya, Quezon

Sir/Madam,

The attached **Purchase Order No. 2026-07-0530** are already approved so **NOTICE** is given to **ROYAL GARAGE CORPORATION** for the purchase of **Repair and Maintenance for Toyota Commuter Van SGB 960** requested by **R. SAN JOSE – GSO** with **PR No. 2026-06-1726**. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

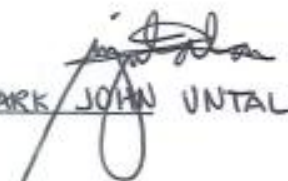
Truly yours,


FREDERICK Z. VILLA, DTech
University President

JUL 28 2026

I acknowledge receipt of this Notice on : _____

Name of the Representative of the of the Bidder: **ROYAL GARAGE CORPORATION**

Authorized Signature:  **MARK JOHN UNTALAN**



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE OF AWARD

THESSA P. BUETA
Owner
Royal Garage Corporation
Sariaya, Quezon

Dear Sir/Madame,

We are glad to inform you that the Procurement of the **REPAIR AND MAINTENANCE OF TOYOTA COMMUTER (GSO)** With **P.R. No. 2026-06-1726** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to **FIFTY-FIVE THOUSAND AND EIGHT HUNDRED PESOS ONLY (P 55,800.00).**

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us.

Very truly yours,


FREDERICK T. VILLA, DT
University President

Conforme: -


ROYAL GARAGE CORPORATION

Date: JUL 21 2026