



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

OFFICE OF THE PRESIDENT

### NOTICE TO PROCEED

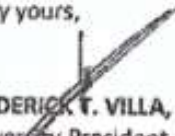
ENGR. BENEDICTO M. CABRAL  
Actg. Chief, Production Planning & Control Division  
NATIONAL PRINTING OFFICE  
Edsa Corner NIA North Road, Diliman, Quezon City

Sir/Madam,

The attached Purchase Order No. 2026-05-0285 are already approved so NOTICE is given to NATIONAL PRINTING OFFICE for the purchase of Accountable Forms (OR) requested by V. OBLÉNIDA - CASHIER with PR No. 2026-02-0348. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
FREDERICK T. VILLA, DTech  
University President

I acknowledge receipt of this Notice on : June 24, 2026

Name of the Representative of the of the Bidder: NATIONAL PRINTING OFFICE

Authorized Signature: \_\_\_\_\_

  
DIR. NICOLE M. EXCOLED, MPP



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

**OFFICE OF THE PRESIDENT**

**NOTICE OF AWARD**

**ENGR. BENEDICTO M. CABRAL**  
Actg. Chief, Production Planning & Control Division  
**NATIONAL PRINTING OFFICE**  
Quezon City, Metro Manila

Dear Sir/Madame,

We are glad to inform you that the Procurement of the **ADDITIONAL PERSONALIZED OFFICIAL RECEIPTS (CASHIER)** With **P.R. No. 2026-02-0348** is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to **NINETY THOUSAND AND THREE HUNDRED FIFTY PESOS ONLY (P 90,350.00).**

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us.

Very truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

Conform:   
**DIR. NICOLE M. RACOLOD, MPP**  
**NATIONAL PRINTING OFFICE**

Date: June 18, 2026