



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

OFFICE OF THE PRESIDENT

## NOTICE TO PROCEED

NORIEL J. DE MESA  
Owner  
JNKD CONSUMER GOODS TRADING  
Lucena, City

Sir/Madam,

The attached Purchase Order No. 2026-05-0341 are already approved so NOTICE is given to JNKD CONSUMER GOODS TRADING for the purchase of Consolidated Office Chairs requested by F. ALCOREZA - PROCUREMENT with PR No. 2026-03-0988. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DTech**  
University President

I acknowledge receipt of this Notice on : JUN 15 2026

Name of the Representative of the of the Bidder: JNKD CONSUMER GOODS TRADING

Authorized Signature: 