Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

ENGR. BENEDICTO M. CABRAL
Actg. Chief, Production Planning & Control Division
NATIONAL PRINTING OFFICE
Edsa Corner NIA Noth Road, Diliman, Quezon City

Sir/Madam,

The attached **Purchase Order No. 2026-09-0764** are already approved so **NOTICE** is given to **NATIONAL PRINTING OFFICE** for the purchase of **Other Supplies and Materials Accountable Forms (OR)** requested by **V. OBLENIDA - CASHIER** with **PR No. 2026-09-2441.** Upon receipt of this **Notice** you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DTech
University President

I acknowledge receipt of this Notice on : OCT 19 2026

Name of the Representative of the of the Bidder: **NATIONAL PRINTING OFFICE**

Authorized Signature: _____

Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

OFFICE OF THE PRESIDENT

NOTICE OF AWARD

ENGR. BENEDICTO M. CABRAL
Actg. Chief, Production Planning & Control Division
NATIONAL PRINTING OFFICE
Quezon City, Metro Manila

Dear Sir/Madame,

We are glad to inform you that the Procurement of the PERSONALIZED OFFICIAL RECEIPTS (CASHIER) With P.R. No. 2026-09-2241 is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to ONE HUNDRED TWO THOUSAND AND FIVE HUNDRED PESOS ONLY (₱ 102,500.00).

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to formally enter into a contract with us.

Very truly yours,

FREDERICK T. VILLA, DT
University President

Conforme:

NICOLE T. [illegible]
NATIONAL PRINTING OFFICE

Date: OCT 15 2026

Scanned with CamScanner